



St Bernadette's Catholic Primary School

Live the Gospel and when necessary use words

Dear Parent/Carer

RE: _____ *Persistent Absentee*

Your child's current attendance this academic year is now at ??%

Unfortunately, despite attempts by school to support an improvement in your child's attendance, their attendance remains at an unsatisfactory level.

As you can see on the enclosed register there have been (insert number) of absences this academic year including (insert number) of absences in the last 4 weeks.

The Education Act 1996 states that you have a duty to ensure that your child attends school regularly and punctually.

As the school has been unable to address these absences, I have decided to refer the matter to the Local Authority (North Tyneside Council) for review and to consider if more formal action should be taken. This could involve a Education Supervision Order, a Parenting Order or even Prosecution with penalty notices at either £1000 or £2500 or both.

It will help your case to ensure that your child attends school regularly whilst this referral is processed.

Thank you for your support in this matter.

Yours sincerely

Mrs Fallon